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> Ref: ED Directive No. 12 of 2014 Enq: Executive Support

ED DIRECTIVE NO. 12 OF 2014

TO

CHIEF DIRECTOR: INVESTIGATION AND INFORMATION MANAGEMENT

ALL PROVINCIAL HEADS ALL INVESTIGATORS

FROM

EXECUTIVE DIRECTOR

MR RJ MCBRIDE

DATE

23 OCTOBER 2014

SUBJECT

WARNING ON ACCURACY OF STATISTICAL INFORMATION

It has come to the attention of the Executive Director that there's been instances where incorrect data has been submitted. Related to this is the practice of backdating data on the Case Management System for reporting purposes. The generation of statistical information must always be dealt with diligence to ensure the integrity of our statistical information.

Directives for implementation:

- All levels of supervisors/managers must ensure that the Case Management System is updated promptly and ensure that data on the system is accurate and correlates with the physical files at all times.
- Managers must ensure that the quality of investigation is not compromised in pursuit of pushing numbers/targets, as this may lead to defeating the ends of justice.
- 3. Backdating of data is not permissible.
- 4. This directive is applicable with immediate effect.

Failure to comply with this instruction will be regarded as a misconduct and disciplinary steps will be taken in line with the Public Service Disciplinary Code and Procedure.

If you have any information on the afore-mentioned matter or have been given an illegal instruction, do not hesitate to report the matter to the Executive Director.

MR RJ MEBRIDE
EXECUTIVE DIRECTOR
DATE: 23/10/2014